

**Subject: Quotation Request for Computer Supply at Meerut College, Meerut under the UPHED Scheme.**

Dear Supplier,

Principal, Meerut College, Meerut, is currently seeking quotations for the supply of Computer as part of the UPHED (Uttar Pradesh Higher Education Department) Research project scheme. We are interested in procuring Computer with the following specifications:


1. Computer Model: Core i5/13th Generation
2. RAM: 16 GB
3. SSD: 512 GB
4. Operating System: Windows 11
5. Pre-installed Software: Microsoft Office
6. 15.6 FHD

We kindly request you to provide us with a detailed quotation for the specified laptops. Please include the following information in your quotation:

1. Unit Price per Computer
2. Warranty Terms and Duration
3. Delivery Timeframe
4. Payment Terms
5. Any Additional Terms and Conditions

**Please ensure that your quotation is inclusive of all taxes, fees, and delivery charges to Principal, Meerut College, Meerut/ Attn: Prof. Yogesh Kumar (P. I. UPHED Project).**

The last date for submission of quotations is 12/09/2023 afternoon by hand on below address. If you have any further questions or require additional information, please do not hesitate to contact us at **8218400828**. We look forward to receiving your competitive quotation and potentially collaborating on this procurement project.

  
Sincerely  
Prof. Yogesh Kumar P. I.  
Department of Physical Education  
Meerut College, Meerut  
Mobile no. - 8218400828